



## Workplace Specific Induction Checklist

**Blank Specific Job Location to be entered**

PCBU (Your Company):				
Site Address:				
Inductee Name:		Phone:		
Home Address:				
Email:				
Post Code:		DOB:		
Next of Kin:		Contact No:		
<b>Known Allergies   Medical Conditions That May Affect Your Work</b>				
<b>Certificates of Competency   Licences - Sighted</b>	<b>Issue Date</b>	<b>Y</b>	<b>N</b>	<b>N/A</b>
General Induction Training (White Card)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Asbestos Awareness Card		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Silica Awareness Training		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Issues Specific to this Site</b>				
WHS Management Plan		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Site Safety Rules   Procedures		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emergency Management Plan		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Site-Specific Hazards   Risk Control Measures		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Incident   Hazard   Injury Reporting		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amenities		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
High-Risk Construction Work   Safe Work Method Statements		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Housekeeping		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Testing   Tagging		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Safety Data Sheets		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PPE Requirements		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

I acknowledge having been inducted into the above-mentioned site and had explained to me the topics above as indicated. I agree to comply with all conditions, site rules and requirements.

**Name:**  **Signature:**  **Date:**

### Inducted By

**Name:**  **Signature:**  **Date:**