



Laggner Constructions

Site and Building Safe Procedure

Purpose

This procedure is intended to guide Laggner Constructions in assessing risk and maintaining a safe workplace.

Laggner Constructions approach to safety is underpinned by the following:

- A commitment to ongoing protection and safety management; of the site and building works;
- Meet legislative requirements under Work Health and Safety; and
- Educate its employees and subcontractors on good work and safety practices.

Responsibilities

It is the responsibility of the **Laggner Constructions** to ensure that:

- A *Site Specific Work Health and Safety Management Plan* is implemented. This plan includes Laggner Constructions Policies and Evacuations Procedures;
- At the commencement of each project (regardless of size value) Laggner Constructions will undertake a *Site Specific Risk Assessment* This document will assist in identifying any potential hazards on the site including the building;
- This will follow with a *Site Establishment/Pre-Commencement Checklist*;
- Contractor Safety and Compliance Management is also implemented through the *Contractor Safety and Compliance Management Procedure*;
- *Safe Work Methods Statements* for High Risk work will be developed where high risk activities have been identified;
- A *Workplace Specific Site Induction* will take place with all Laggner Constructions workers and subcontractors; and
- Consultation with Workers and Subcontractors on WHS matters throughout the course of the project.

It is the responsibility of **all employees, and subcontractors**, to ensure that:

- Accidents and hazards are reported to the site manager at the earliest opportunity;



- All requirements and obligations under the relevant legislation are complied with.

It is the responsibility of the **Health and Safety Representative** to:

- Help identify the causes of dangerous occurrences and accidents and develop corrective action;
- Complete a WHS Workplace Inspection Checklist to ensure WHS compliance; and
- Ensure State Authorities are appropriately notified of all reportable occurrences or events.

This procedure should be read in conjunction with:


WHS P001 Work Health and Safety Policy

WHS TG042 Site Specific Risk Assessment

WHS TG045 Site Establishment/Pre-Commencement Checklist

WHS TG021 Workplace Specific Site Induction

WHS P010 Contractor Safety and Compliance Management Procedure

Steve Laggner		17 June 2024
Director	Signature	Date